



Process Technical Services
14550 Torrey Chase Blvd, Ste 220
Houston, TX 77014
1 (800) 426-2317
www.ProcessTechnicalServices.com

Project Manager

The Project Manager is responsible for planning, executing, and overseeing projects from initiation through completion while ensuring they are delivered safely, on schedule, within budget, and in accordance with client expectations. This role coordinates cross-functional teams, manages resources, and serves as the primary point of communication between clients, contractors, and internal stakeholders.

Responsibilities

- Plan, organize, and manage all phases of project execution from kickoff to closeout.
- Develop and maintain project schedules, budgets, resource plans, and deliverables.
- Coordinate with engineering, operations, commissioning, procurement, and construction teams to ensure project success.
- Serve as the primary liaison between clients, contractors, vendors, and internal teams.
- Monitor project progress and identify risks, delays, or cost impacts.
- Implement mitigation strategies to maintain project objectives and timelines.
- Review contracts, scopes of work, technical documents, and project specifications.
- Prepare and present status reports, progress updates, and performance metrics to stakeholders.
- Ensure compliance with safety, quality, environmental, and regulatory requirements.
- Lead project meetings and support continuous process improvement initiatives.

Qualifications

- Bachelor's degree in Engineering, Construction Management, Business, or related field preferred.



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- 10+ years of project management experience in industrial, construction, or engineering environments.
- Strong understanding of project planning, budgeting, scheduling, and risk management.
- Experience in oil & gas, petrochemical, power, or industrial services preferred.
- Strong leadership, communication, negotiation, and organizational skills.
- PMP certification or equivalent project management certification is a plus.