



Process Technical Services
14550 Torrey Chase Blvd, Ste 220
Houston, TX 77014
1 (800) 426-2317
www.ProcessTechnicalServices.com

Trainer Development Specialist

The Trainer Development Specialist is responsible for designing, developing, and delivering training programs that enhance employee knowledge, technical skills, and overall job performance. This role works closely with leadership, subject matter experts, and operations teams to identify training needs, create effective learning materials, and ensure workforce readiness across all levels of the organization.

Responsibilities

- Design, develop, and implement training programs, materials, and learning resources.
- Assess organizational training needs and identify skill gaps across departments.
- Deliver instructor-led training, workshops, and onboarding sessions for employees.
- Collaborate with subject matter experts to develop technical and operational training content.
- Evaluate training effectiveness through assessments, feedback, and performance metrics.
- Maintain training records, certifications, and compliance documentation.
- Update training materials to reflect operational changes, regulations, and best practices.
- Support employee development initiatives, leadership training, and continuous improvement programs.
- Assist in creating career development pathways and competency-based learning plans.
- Promote a culture of continuous learning, safety, and professional growth.

Qualifications

- Bachelor's degree in Human Resources, Education, Organizational Development, Business, or related field preferred.
- 7+ years of experience in training, learning & development, or workforce development.



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- Experience developing instructional content and delivering training programs.
- Strong presentation, communication, and facilitation skills.
- Proficiency with learning management systems (LMS) and training tools preferred.
- Strong organizational and project coordination abilities.